



WITHDRAW / CHANGE DAYS NOTICE

CAS must be notified by the 15th of the month to withdraw from the program or to change days of attendance. All withdrawal and changes become effective the first of the next month. No refunds will be made. If notice is not given by the 15th of the month, 50% of the next monthly payment is required.

CHILD'S NAME: _____ **CAS SITE:** _____

Date Change Takes Effect: _____ Do You Use Tuition Express? Yes No

(2 weeks advance notice is required to stop automatic withdrawals)

I would like to withdraw my child(ren) from the Care After School program: AM PM Both

Reason for Withdrawal: _____

I would like to change days of attendance for my child(ren) to:

Full-time (4-5 days per week)

Part- time (Please circle 2-3 days) M - T - W - R - F

Comments: _____



Signature of Parent/Guardian

Date